Access Bank Data Subject Access Request Form

Please complete sections 1- 4 and 8 if you are applying to access your own personal information. If you are giving permission to someone else to apply for access to your personal information on your behalf, all sections must be completed.

1. Personal Details (Of Data Subject)

Surname: _____

Maiden name (if applicable): _____

First name: _____

Address: _____

Phone No.: _____ Email: _____

Before processing a request, we need to have proof of the identity of the data subject. This is to protect the identity of the data subject and ensure compliance with the Data Protection laws.

2. Proof of Identity (Of Data Subject)

To help us establish your identity you must enclose proof of your identity (this should be current and can be a copy).

NIN ☐

Driver's License ☐

International Passport ☐

Other ☐

3. Details of Information Required (Please Be As Specific As Possible)

_____

_____

_____

4. Authorization Of Data Subject

Signature: _____ Date: _____

If the information is requested on behalf of the data subject by a third party, we also need to establish proof of their identity.

5. Personal Details (Of Third Party Acting On Behalf Of The Data Subject)

Surname: _____

Maiden name (if applicable): _____

First name: _____

Address: _____

Phone No.: _____Email:_____

6. Proof of identity (Of Third Party Acting On Behalf Of The Data Subject)

If you are acting on behalf of the data subject, you must enclose a copy of your identification and official documentation showing that you are authorized to apply on behalf of the data subject's. This is to protect the identity of the data subject and ensure compliance with the Nigerian Data Protection Act 2023.

7. Authorization of Data Subject for Third Party Request (if applicable/possible)

Signature: _____ Date: _____

8. Checklist

A. Proof of identity of data subject ☐
B. Proof of authorization (if applicable) ☐

In line with Access Bank's DSAR Policy you will receive a response to your request within 30 calendar days of receipt of this form and the necessary identification.

Please return the completed form to: privacy@accessbankplc.com

Please note that it is an offence to impersonate an individual to obtain personal data.